



UChicago
Library

UNDERGRAD GUIDE

Getting Started

Website & Catalog

You can access the Library from anywhere at any time by visiting [the Library's website](#). Search the Library Catalog for items held at our six campus libraries, learn about services, and access digital collections.

Library Access

Undergraduates may use the following campus libraries for research and study: Crerar, Eckhart, Regenstein, and Mansueto. Use your UChicago ID for access to the Library; if you forget your ID, you may request a day pass.

Borrowing Items

College students have quarterly borrowing privileges, and most items auto-renew up to 3 times. You may check out as many items as you need.

Paging & Pickup

You may retrieve items immediately by yourself or request them for pickup at the campus library of your choice.

Scan & Deliver

Request scanned copies of articles or book chapters from print materials held by the Library via our free [Scan & Deliver](#) service.

Interlibrary Loan (ILL)

Request items from a library outside of UChicago for pickup at a campus library. Scans of specific articles or book chapters may be requested via [interlibrary loan](#) and are delivered electronically within 3 days.

Course Materials

Course Reserves

Faculty may place readings and course materials on reserve through [Canvas](#). Most items are available online (e-reserve). Other items may be checked out on short loan (usually 2-4 hours) from our campus libraries.

Textbooks

Check the Library Catalog to see if a textbook is available at the Library. If a book is checked out, or not in our collection, you can try to obtain it via Interlibrary Loan, but plan accordingly as the process can take over a week. Not all textbooks may be available via these services. If a textbook is unavailable or needed quickly, we advise you to ask your instructor to place a copy on course reserve at the Library.



Spaces

Book a Room

The Library's [Book a Room](#) system allows groups of two or more students to reserve study rooms. A small number of rooms are available for individual web conferencing, and Regenstein's A Level and first floor offer drop-in collaborative study space.

Ex Libris Cafe & Vending

Ex Libris is a student-run cafe located on the northeast corner of Regenstein's first floor. Vending machines can also be found in Ex Libris, Regenstein's A Level, and Crerar's Lower Level.

Lockers

Rental lockers are located on Regenstein's 2nd through 5th floors. The A Level has 62 free day lockers, 14 with charging capabilities. Contact the [ID & Privileges Office](#) for more info.

TechBar

IT Services [TechBar](#) on the first floor of Regenstein Library provides drop-in tech support and equipment lending.

Getting Help

Ask a Librarian

If you have questions or need help, contact our librarians via live chat, phone, text, or email by visiting [Ask a Librarian](#) on the Library's website.

Meet With a Librarian

Librarians are available by appointment at Regenstein Library or via Zoom. Our librarians provide expert advice on using the Library's services and collections, and can offer guidance on research papers or assignments.

More Resources

News Access

The Library provides access to the *New York Times*, *Wall Street Journal*, *Washington Post*, *the Atlantic*, and *the Economist* websites, as well as other newspapers and news databases. Visit our [news guide](#) for instructions.

Zotero

The Library provides institutional access to the [Zotero](#) citation manager, a tool to help you organize your research, annotate your documents and PDFs, and create bibliographies or citations automatically in different styles.

Research Guides

Library [research guides](#) direct you to important research tools and collections for your field of study. They are a great starting point when you embark upon any research project or assignment.

Reg Reads

Reg Reads is a collection of recently published popular fiction and nonfiction on the first floor of Regenstein Library. The Library also hosts the Reg Reads Book Club every quarter. You can find more info at [the Reg Reads Research Guide](#).

