

Information for College Students

Getting Started

LIBRARY WEBSITE

You can access the Library from anywhere at any time by visiting our website: lib.uchicago.edu. Search the Library Catalog for items held at our six campus libraries, learn about services, and access digital collections.

LIBRARY ACCESS

Undergraduates may use the following campus libraries for research and study: Crerar, Eckhart, Regenstein, and Mansueto. You must have your UChicago ID for access to the Library. If you forget your ID, you may request a day pass.

BORROWING ITEMS

College students have **quarterly borrowing privileges**, and most items will renew automatically up to three times. You may check out as many items as you need.

PAGING & PICKUP

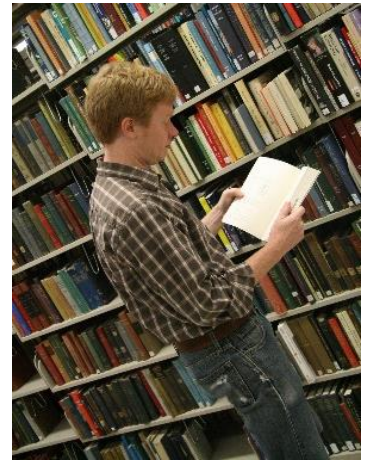
You may retrieve items immediately by yourself or request them to be paged by Library staff for pickup at the library of your choice within three business days.

SCAN & DELIVER

Request scanned copies from print materials held by the Library via our free Scan & Deliver service. Most scans of articles or book chapters requested through this service are available within four business days.

INTERLIBRARY LOAN

If the Library does not own the item you need, or if an item is currently checked out, you may use interlibrary loan to request it from another library. Most items can be obtained in roughly 10-12 days from our partner libraries and may be checked out for up to 16 weeks. Scans of specific articles or book chapters may also be requested via interlibrary loan and are delivered electronically within one to three days.



Textbooks & Course Materials

COURSE RESERVES

Faculty may place readings and course materials *on reserve* through Canvas: canvas.uchicago.edu. Most items are available online (e-reserve). Other items may be checked out on short loan (usually 2-4 hours) from our campus libraries.

TEXTBOOKS

Check the Library Catalog to see if a textbook is available through the Library. However, the Library is not able to purchase textbooks for every course. If a book is checked out or not in our collection, you can try to obtain it via Interlibrary Loan, but plan accordingly as it the process can take over a week. If a textbook is unavailable or needed quickly, we advise you to ask your instructor to place a copy on reserve at the Library.



Library Spaces & Facilities

BOOK A ROOM

The Library's Book a Room system allows groups of two or more students to reserve study rooms up to 3 hours a day. Regenstein's A Level and 1st floor offer drop-in collaborative study space. A small number of rooms are available for individual web conferencing.

EX LIBRIS CAFÉ & VENDING

Ex Libris is a student-run café located in the northeast corner of the 1st floor of Regenstein Library. Vending machines can be found in Ex Libris, Regenstein's A Level, and Crerar's Lower Level.

LOCKERS

Lockers are available for rent on the 2nd through 5th floors of Regenstein from the ID & Privileges Office. There are also 62 day lockers on Regenstein's A Level, 14 of which are equipped with outlets for charging devices.

OTHER SPACES & FACILITIES

Information about other Library spaces and facilities, including printing, public computers, classrooms, and prayer rooms, can be found at: lib.uchicago.edu/spaces.

Other Resources

NEWS ACCESS

The Library provides access to the *New York Times*, *Wall Street Journal*, *Washington Post*, and *Economist* websites, as well as other newspapers and news databases: guides.lib.uchicago.edu/newspapers.

ZOTERO

Zotero is a free citation manager which helps you organize your research, annotate your pdfs, and create citations and bibliographies automatically in different styles. Learn more: guides.lib.uchicago.edu/zotero.

REG READS

Reg Reads is a collection of recently published popular fiction and non-fiction on the 1st Floor of Regenstein. Checkouts are limited to **21 days** without renewals, and books are not eligible for Paging & Pickup.

Getting Help

ASK A LIBRARIAN

If you have a question or need help, contact our librarians via live chat, phone, text, or email by visiting Ask a Librarian on the Library's website: lib.uchicago.edu/ask.

MEET WITH A LIBRARIAN

Librarians are **available by appointment** at Regenstein Library or via Zoom. Our librarians provide expert advice on using the Library's services and collections, and can offer guidance on research papers or assignments.

RESEARCH GUIDES

Library research guides direct you to important research tools and collections for your field of study. They are a great starting point when you embark upon any research project or assignment: guides.lib.uchicago.edu.