

## INFORMATION FOR CANDIDATES FOR THE POSITION OF RESIDENT ASSISTANT (RA)

### 2024-2025 Academic Year

Resident Assistants, also known as RAs, are assigned to the 48 Houses in the Houses. Simply put, their responsibilities are to assist the Resident Heads in helping to develop House communities that are supportive of the educational mission of the University. This task requires that Resident Heads and Resident Assistants serve in several roles. The most common role involves serving as an informal counselor to residents in academic or personal matters and providing a variety of activities - social, cultural, recreational, and educational - for residents. In addition, Resident Assistants must serve as administrators of University policy and procedure (reporting potential infractions to the Resident Heads), support House Council, follow all community standards, and be sources of information about the University, the Hyde Park community, and the city of Chicago. Resident Assistants are supervised by their Resident Head(s).

The following information is intended to assist candidates for the position of Resident Assistant by providing a general description of Housing & Residence Life and the roles and responsibilities of Housing Staff members. The description listed here is not exhaustive. In addition, there is a summary of the terms of the Resident Assistant appointment and a description of the Resident Assistant selection process.

All Resident Assistant candidates are *required* to attend one information session in order to apply. This session provides critical information regarding the process and what to expect from the RA position. Questions can be submitted via email to [hrlrecruitment@uchicago.edu](mailto:hrlrecruitment@uchicago.edu).

### Residence Life Staff

- Dr. David Hibbler, Executive Director of Housing & Residence Life
- Paige Hicks, Director of Residence Life
- Shevy Booze, Associate Director of Residence Life, South Campus
- Alexandria Clyburn, Associate Director of Residence Life, North Campus
- Alandis Phillips, Assistant Director of Residence Life
- Jaemin Robertson, Assistant Director of Residence Life
- Mason Harrington, Assistant Director of Residence Life
- Rich Diaz, Assistant Director of Residence Life
- Bethel Kifle, Assistant Director of Residence Life
- Aliya Syed, Assistant Director of Residence Life

## Application Timeline for 2024-2025 Resident Assistant (RA) Candidates

### November 2023

11/17 RA application available: <https://college.uchicago.edu/housing-residence-life/hrl-staffing-opportunities>

### January 2024

1/08-29: RA information sessions.

Times and locations available: <https://college.uchicago.edu/housing-residence-life/hrl-staffing-opportunities>

### February 2024

2/02: Last day to turn in RA application (application, written statement, resume, transcript) due by 11:59 PM

2/02: RA recommendation and RH evaluation due by 11:59 PM

2/05-2/16: Round One Interviews

2/17: RA/RH meet and greet with candidates

2/23-2/26: Round Two - House Interview Weekend

### March 2024

03/11: RA decision letters sent to candidates

03/25: RA and Alternate acceptances due to [hrlrecruitment@uchicago.edu](mailto:hrlrecruitment@uchicago.edu) by 5:00 PM

### April 2024

04/01: Mandatory meeting for all hired 2024-2025 Resident Assistants