



UChicago Housing & Residence Life

Graduate Student Dean of Students Certification

Name of Applicant: _____

Academic Program: _____

Graduate Students: Graduate students are restricted from UChicago employment of more than 20 hours per week. Each individual Resident Head (whether coupled or single) requires a commitment of 20 hours/week. Students may not work as a Resident Head if they have any additional UChicago employment (teaching, research, or any other UChicago employment).

Foreign National Graduate Students and Visa restrictions: Foreign National Graduate Students are welcome to apply and serve in the Resident Head role provided that they are eligible for on-campus work under their visa and have no other hourly commitments (except the 20 hours/week commitment for the Resident Head position). Housing & Residence Life is not able to sponsor any Foreign National after graduation from their program. Please consult the Office of International Affairs for more guidance on your specific eligibility.

Graduate student applicants for the Housing & Residence Life Staff position of Resident Head must have their divisional or professional school Dean of Students certify that they:

- 1) Are making good academic progress in their degree program.
- 2) Will have no fellowship or funding awards (including teaching, research, and on-campus employment responsibilities and/or external funding) that restrict them from holding 20 hours/week of employment on the Housing & Residence Life Staff.
- 3) Will have no academic commitments (including teaching or research responsibilities) that would interfere with or prevent them from holding 20 hours/week of employment as Housing & Residence Life Staff.

To the Dean of Students:

Your signature below indicates that this graduate student applicant for the Housing & Residence Life Staff meets the criteria specified above, and is, to your knowledge, eligible for employment as a Housing & Residence Life Staff member.

Signature of Dean of Students

Date

Please return to the Housing Selection Committee:

hrlrecruitment@uchicago.edu

Graduate Students: Please contact UChicago Grad if you have any questions with regard to the DOS contact for your particular graduate program.