

004A Reynold's Club
Chicago, IL 60635
sao@uchicago.edu



Dear Student,

My name is Amadis Davis and I am the Lead Caseworker of the Conduct Division of the Student Advocate's Office (SAO) at the University of Chicago. The SAO is a nonpartisan branch of the Undergraduate Student Government. Our office is not affiliated with and fully independent from the University of Chicago and its administration, faculty, and units, including the Office of College Community Standards. We provide free and confidential casework services to students to equip them with the expertise and support necessary to best advocate for themselves within the disciplinary process.

The Conduct Division assists students accused of violations under the Student Manual of University Policies & Regulations before the Office of College Community Standards and related offices. The SAO is a full-service office, which means that our support begins the moment a student is notified of a potential violation and ends only after the entire process is concluded. The SAO offers a wide variety of services, including informing students of their rights, advising students on how to best convey their case to administrators, and supporting students during hearings. In addition, students may be assisted by SAO staff in the Housing and Financial Aid Divisions as needed.

We understand that you may release information which is personal in nature to the SAO in the course of this process. The SAO is committed to keeping such information private. Internal policy prohibits any staff member from disclosing such information to sources inside and outside the SAO for any unauthorized reason.

If you would like the SAO's assistance in your case, or have other general questions, please contact sao@uchicago.edu. You are also welcome to visit our in-person office hours (which will start on Monday of Third Week) between 12 p.m. and 2 p.m. Monday through Friday in office 004A on the bottom floor of Reynold's Club to speak with a caseworker from our office.

Sincerely,

Amadis Davis

Lead Caseworker of the Conduct Division

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